

Town of Lyme
Board of Selectmen
Minutes for September 15, 2011

1. At 8:00 AM Charles opened the meeting. The following attended part or all of the meeting: Charles Ragan (chair), Richard Vidal (member), Simon Carr (member), Patty Jenks (Town Clerk), Dina Cutting (Administrative Assistant), Shaun O'Keefe (Police Chief), Wallace Ragan (Emergency Management Director), Juan Hernandez (Transfer Station Operator) and Lance Goodrich (Transfer Station Superintendent).
2. The following administrative matters were discussed and actions taken:
 - a. The minutes of the meeting of September 8th were approved.
 - b. A manifest to the value of \$15,591.07 was signed.
 - c. The Board discussed the River Road and an initial follow-up on the possible options for moving forward in preparing proposals for Town Meeting. They also considered the suggestions from residents, both on approaches for finding funds and future plans for roads and bridges.
 - d. Dina reported on the Recreation Commission meeting of Monday 12th:
 - i. The soccer program was fine but there were issues with both the ball field and school field due to the recent rain and they were planning on using Crossroads' field as necessary.
 - ii. The fence was being fixed by a volunteer member.
 - iii. The repairs to the beach will proceed this year, as planned.
 - e. Richard reported on the Building Maintenance Committee meeting of Tuesday 13th:
 - i. The committee had prioritized the work that could be funded from the CRF this year:
 1. LCAB roof repairs.
 2. Well for Town Offices and Pike House, together with associated plumbing work.
 3. Parking lot drainage at the Town Offices.
 - ii. Town Highway Facility emergency generator. The specification for this had been revised and anticipated costs were now likely to be \$15K. The committee asked the Board whether Wallace Ragan could pursue possible grants for this. The Board agreed to this.
 - iii. Parking Lot at LCAB. It appeared that there would not be funds available this year, but Dina would prepare an analysis of the CRF before the next meeting. If there were no funds, then the Board had already agreed that the building will be closed during Mud Season. Those groups who have used the building at this time should be notified well in advance so that they may make alternative arrangements.
 - f. Simon reported on the Planning Board meeting of Thursday 8th: the board had completed their review of the master plan. The next move will be to hold public meetings to publicize the new plan.
 - g. The Hazard Mitigation Plan had been revised. Simon moved and Richard seconded that the updated plan be adopted. The motion passed unanimously.

- h. Charles moved and Richard seconded that \$15,364.60 be taken from the Emergency Highway Repair Fund to cover the costs of damage incurred over the weekend of March 18-21, during this year's Mud Season. The motion passed unanimously.
 - i. Dina confirmed that she had locked in the fuel rates with Dead River. The final rates will be \$2.369/gal propane, \$3.329/gal heating oil and rack rate for petrol and diesel.
 - j. The State had notified that they would be commencing work on the Edgell bridge some time between October 5 and 12. The Board agreed that warning notices should go out at least one week before and the closure should be noticed on the noticeboards, website and in the newspaper.
 - k. The LCC is organizing a New Neighbor Potluck for Friday September 30 at 6:30 PM. Charles agreed to attend as the Selectboard representative.
3. At 8:11 AM Charles moved and Simon seconded that the Board go in to non-public session under 91-A:3 II(c) "Matters concerning the reputation of a person". The motion passed unanimously. Charles, Richard, Simon, Dina and Juan attended the NPS session.
- a. The Board discussed scheduling of work sessions and the notification of his occasional unavailability with Juan.
 - b. The Board returned to public session at 8:27 AM.
4. At 8:29 AM Charles moved and Simon seconded that the Board go in to non-public session under 91-A:3 II(c) "Matters concerning the reputation of a person". Charles, Simon, Richard, Lance and Dina attended the non-public session.
- a. The Board discussed administration of the transfer station with Lance.
 - b. The Board returned to public session at 8:40 AM.
 - c. There was a discussion on alternative snow blowers for the transfer station. They were all significantly more expensive than the one Charles had looked at and it was agreed to continue with maintenance of the existing one.
5. The meeting adjourned at 9:33 AM.

Simon Carr
Recorder

River Road Timeline.

Date	Event: brief summary. Further information in BOS minutes at Town Offices
April 30/May 1, 2011	Heavy river flow washes out a portion of River Rd.
May 2, 2011	BOS meet in emergency session. Vote to authorize tree cutting if necessary (scenic road) and vote to close road with jersey barriers.
May 5, 2011	BOS appoint Holden to undertake initial investigation.
May 19, 2011	Holden reported on two possible approaches for re-instating the road. Both options exceed the town's emergency highway CRF. The failure did not fall within FEMA funds.
May 27, 2011	Simon and Shaun meet with Grafton County Commissioner Ray Burton, Rene Pelletier (DES Wetlands Commissioner), Steve Couture (DES), Richard Roach (Army Corps of Engineers) and Bill Rossignol (Holden). It was made clear there were no state or federal funds available, also that no work could extend the bank in to the river. The advice was to move the road and stabilize the bank.
June 10, 2011	Mailing to all residents confirming that the road will currently remain closed. A public meeting will be held September 14 to lay out all the options, but any votes will have to wait until Town Meeting.
June 16 and June 23, 2011	Citizens request that the road be re-opened to single-track traffic. BOS review the costs and ask Holden to consider this option.
June 22, 2011	NRCS visits the Tullar Farm and views the road.
June 23, 2011	Holden reports that the road is not safe, even as a single-line road. NRCS writes to Shirley Tullar giving her possible grant program information. Also concurs in not re-opening the road.
June 27, 2011	Shirley Tullar passes NRCS information to Selectman Simon Carr.
June 28 and June 29, 2011	BOS staff (Dina) contact NRCS, submit initial verbal notification of application for funds, subsequently followed up with emailed notification to ensure application is within 60 day limit.
July 5, 2011	NRCS staff visits the site and discuss the procedures with staff in respect of the town application for funds. Peter Holden and Simon Carr meet with the adjoining landowners and Upper Valley Land Trust to discuss the possible relocation of the road and the effect of this on their land. Following their provisional agreement, Holden will now prepare a proposed scope of work for submission to the Board.
July 14, 2011	The Board meets with Bill Rossignol (Holden) to review which trees should be removed to ensure the stability of the riverbank.
July 15, 2011	Coos and Grafton counties are declared disaster areas for the May 26-30 rain event, but this does not cover the earlier event. The Board will endeavor to see if they can obtain a waiver, which would cover the earlier event.
August 4, 2011	Collis Adams (DES) meets with the Board and Bill Rossignol (Holden) and accepts the schedule of trees to be removed with minor amendments.
August 11, 2011	Planning Board holds a public hearing for removing trees affecting the bank stability and agrees to do so with conditions.
August 25, 2011	Holden presents an initial solution to the Board.

August 27, 2011	Tropical Storm Irene has major impact on Vermont, but no impact on River Rd and limited impact in the rest of Lyme
September 1, 2011	Holden presents further alternatives to the Board. Tree-cutting commences.
September 14, 2011	Holden presents options and costs to a town informational meeting. Comments and reaction from the public were noted and will be addressed by the Board.